

Status:	Proposed	Owner Role:	Trustee (Health & Safety)
Date of status:	23/11/2022	Date of next review:	November 2023

Purpose

This policy defines the core principles in managing asbestos in the Lostwithiel Community Centre. It provides the structure to ensure that anyone working on the premises is operating in a safe environment and is fully aware of the asbestos risks present on the premises.

Scope

- The internal and external structure of the Lostwithiel Community Centre, [Pleyber Christ Way, Lostwithiel PL22 0HA \(///pilots.strictest.rivals\)](#)
- All surrounding land, most specifically the garden area
- All Trustees and workers
- Any contracted workers, especially undertaking works which may disturb asbestos

Related Regulations & Standards

- [Health and Safety at Work etc. Act 1974](#)
- [Control of Asbestos Regulations 2012](#)

Policy Statements

1. A Trustee will be appointed by the board to act as the Health and Safety '[competent person](#)' (see also Health and Safety Policy).
2. The Centre Manager will be responsible for day-to-day monitoring and enforcement of this policy (see also Health and Safety Policy).
3. Anyone involved in the management of asbestos will be provided training to ensure proper understanding in its management.
4. An audit of potential asbestos will be undertaken at the H&S competent person's request, subject to Board approval (most recent audit: 11/11/2019).
5. An Asbestos Management Plan will be maintained by the Centre Manager, in liaison with the competent person, which outlines the asbestos processes and procedures.
6. The Asbestos Register, the Asbestos Management Plan and any related documentation will be stored in the Centre Managers Office.
7. The Centre Manager will make the Asbestos Register, and any other relevant information, available to any worker or contractor who may disturb asbestos during their activities before any works commence.
8. No work will be undertaken in an area of the building until a professional asbestos check has been undertaken and the risks assessed.

Controls and Measures

- Procurement Process and Procedures
- Asset Management Procedures (change and maintenance works)
- Trustee in charge of Asbestos Management (competent person) supporting Centre Manager in maintenance and application of the Asbestos Management Plan
- Trustee in charge of Health & Safety maintains the overall risk register